

SIR PHILIP RECKITT EDUCATIONAL TRUST
Registered Charity Number: 529777

The Incorporated Trustees, Sir Philip Reckitt Educational Trust,
 Christine Atherton, c/o Rollits LLP, Forsyth House, Alpha Court, Monks Cross, York YO32 9WN
 Telephone No. 01904 625790
 Email applications to: christine.atherton@rollits.com website www.spret.org

APPLICATION FORM

PERSONAL DETAILS	
Name:	Date of Birth:
Telephone Number(s):	Email Address:
Address:	Term Address (if applicable):
Post Code:	Post Code:
School/College/Place of Business:	Name of Principal/Employer:
PERSONAL REFERENCE (please indicate below how your reference from your Head Teacher, Principal or Employer etc. will be submitted) <i>Please note:</i> Applicants must arrange to forward an appropriate reference and without such a reference the application will not be considered by the Trustees. By Post <input type="checkbox"/> By e-mail attachment <input type="checkbox"/> By Direct e-mail message <input type="checkbox"/> Please indicate by placing an X in the appropriate box	
EDUCATIONAL TRAVEL/PROJECT DETAILS	
Briefly outline the nature of your project	

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Does the project have any relevance to your present education/employment?

TRAVEL DETAILS

Date of Travel:

Duration:

Cost of Visit

(a) Travel: £

(b) Maintenance: £

(c) Income to be received as a result of this activity £

Have you applied to any other organisations for assistance? YES/NO

If so with what result?:

ABOUT THE TRUST

Have you previously received an award from the Trust? YES/NO

If so state year and amount:

How did you hear about the Trust?

By signing the application below and submitting your application to us you are:

- **providing us with your consent for us to use the information contained within the application and any subsequent related correspondence with you for the purposes of processing and considering your application and discussing your application with you where necessary. For further information on how we process your personal data, including information in relation to your rights, please refer to our Privacy and Cookies Policy which is available on our website (www.spret.org);**
- **confirming that you have read and agree with the Trust's Terms and Conditions as set out below.**

Signature of applicant:

Date:

SIR PHILIP RECKITT EDUCATIONAL TRUST EDUCATIONAL TRAVEL GRANTS

The Trust was established in 1944 by the late Sir Philip Reckitt. Sir Philip was a former chairman of Reckitt and Sons Limited and he had always taken a great interest in educational matters particularly for the benefit the Company's employees. The Trust is a registered charity (Registered Number 529777).

TERMS & CONDITIONS

1. OBJECTS OF THE TRUST

The object of the Trust is to assist with education in the languages, business methods, social services and customs of any country or in any other subject by contributing towards the cost of travel, (excluding regular commuter type travel), residence and attendance at conferences, lectures and educational courses.

2. DO YOU QUALIFY?

Awards will only be made to applicants who are normally resident in the former East Riding of Yorkshire (including Hull) or the County of Norfolk (as shown on the map on the SPRET Website http://www.spret.org/new_qualify.html).

Due to financial constraints the Trustees are unable to make grants in respect of general maintenance and course costs other than where such costs relate to educational travel.

3. PROCEDURE FOR APPLICATION

Applications must be made on the official forms. Applicants must clearly outline the nature of the project for which a grant is being sought (if necessary Applicants should attach a single sheet of A4 giving such further details as they consider appropriate). All applications must be supported by the Applicant's school, college or university. Other Applicants need the support of their employer or a suitable referee with whom the Trustees can communicate. Awards will normally be made upon an individual basis and not to groups, exploration societies or expeditions

- (a) All applications must have the support of Head Teacher, Principal, or Employer, who should comment upon the application and provide a personal reference. If connected with the University of Hull or the University of East Anglia application should be accompanied by a letter of recommendation from the appropriate Head of Department or Vice Chancellor.
- (b) Applications received less than six weeks prior to the proposed date of departure will not normally be considered.
- (c) Repeat applications for identical activities are not normally considered.

4. CONDITIONS OF GRANT

The following Conditions apply: Awards will only be made to Applicants who are normally resident in the former East Riding of Yorkshire (including Hull) or the County of Norfolk (as shown on the map on the SPRET Website).

- Applicants must clearly outline on the application form the nature of the project for which a grant is being sought.
- Applications from students must be supported by the Principal of the student's school, college or university. Non-student Applicants need the support of their employer or suitable referee with whom the Trustees can communicate.
- Awards will be made on a strictly individual basis and not direct to groups, exploration societies or expeditions.
- It is the policy of the Trustees to contribute towards the expenses of the Applicant. We do not sponsor events.
- Due to financial constraints the Trustees are unable to make grants in respect of general maintenance and course costs other than where such costs relate to educational travel.
- It is a condition of any award made by the Trustees that, within three months of the conclusion of the project for which the grant was awarded, Applicants provide a report to the Trustees. The Trustees wish to underline this obligation to Applicants and those supporting the application in order to avoid the unnecessary expense and inconvenience of "chasing" these reports.
- There is no set format for the reports - sometimes they take the form of a diary - but more normally it is a summary of the Applicant's activities. The principal object is to satisfy the Trustees that the grant has been appropriately used. Where a number of individuals take part in the same project the Trustees will accept a joint report provided that each individual contributes to it.

5. WHERE TO SEND APPLICATIONS AND REPORTS

Applications and other correspondence should be addressed to the Trustees as follows:-

(a) East Riding of Yorkshire Applicants:

The Incorporated Trustees, Sir Philip Reckitt Educational Trust, c/o Rollits LLP, Forsyth House, Alpha Court, Monks Cross, York YO32 9WN
Email applications to: christine.atherton@rollits.com

(b) County of Norfolk Applicants:

The Incorporated Trustees, Sir Philip Reckitt Educational Trust, c/o Mrs J Pickering, 99 Yarmouth Road, Ellingham. Bungay, NR35 2PH
Email applications to: spretrust@googlemail.com

6. APPROPRIATE INSURANCE COVER

The Trust accepts no responsibility for any loss, damage or injuries which arise directly or indirectly from activities undertaken by you as a result of a grant given by the Trust. All recipients of grants are strongly recommended to ensure they have appropriate insurance cover for activities covered by the grant and to take professional advice as to cover they should obtain.

Issued 23 July 2018